

# Training Summary

WAC 296-863-600

## YOUR RESPONSIBILITY:

### To make sure PIT operators are competent

#### You must

##### Operator training

Make sure PIT operators are trained

WAC 296-863-60005 .....600-2

Retrain PIT operators as required

WAC 296-863-60010 .....600-5

Evaluate PIT operators performance

WAC 296-863-60015 .....600-6

Training



# Training

WAC 296-863-600

## Rule

**WAC 296-863-60005**

### **Make sure PIT operators are trained**

#### **You must**

- Make sure employees successfully complete an operator training program before operating PITs. The only time a trainee can operate a PIT is:
  - Under the direct supervision of a person who has the knowledge, training, and experience to train and evaluate operators**and**
  - When operating the PIT doesn't endanger the trainee or other employees.
- Make sure training is done by you, or someone you designate, that has the knowledge, training, and experience to:
  - Conduct the training**and**
  - Evaluate trainee competence.
- Make sure your operator training program consists of:
  - Formal instruction
    - Such as lecture and discussion, interactive computer learning, video tapes, and written material.
  - Practical training
    - Such as demonstrations done by the trainer and practical exercises performed by trainees.
  - Evaluation of trainee performance
- Make sure the initial operator training program covers the subjects in Table 4, Required Training Topics.

**-Continued-**



### WAC 296-863-60005 (Continued)



**Note:**

- If an operator has previously received training specified in Table 4, Required Training Topics, additional training in that topic isn't required if:
  - The training was appropriate to the PIT and working conditions in your workplace
  - and**
  - The employee has passed a PIT performance evaluation within the last 3 years.

**-Continued-**



# Training

WAC 296-863-600

## Rule

### WAC 296-863-60005 (Continued)

**Table 4**  
**Required Training Topics**

| Topics related to powered industrial truck  | Topics related to your workplace  |
|---|---|
| <ul style="list-style-type: none"><li>Operating instructions</li></ul>  | <ul style="list-style-type: none"><li>Surface conditions where the PIT will be operated</li></ul>   |
| <ul style="list-style-type: none"><li>Warnings and precautions for the types of PIT the operator will be authorized to operate</li></ul>  | <ul style="list-style-type: none"><li>Composition of loads to be carried and load stability</li></ul>   |
| <ul style="list-style-type: none"><li>Differences between the PIT and the automobile</li></ul>  | <ul style="list-style-type: none"><li>Load manipulation, stacking, and unstacking</li></ul>   |
| <ul style="list-style-type: none"><li>PIT controls and instrumentation: Where they are located, what they do, and how they work</li></ul>   | <ul style="list-style-type: none"><li>Pedestrian traffic in areas where the PIT will be operated</li></ul>  |
| <ul style="list-style-type: none"><li>Engine or motor operation</li></ul>   | <ul style="list-style-type: none"><li>Narrow aisles and other restricted places where the PIT will be operated</li></ul>  |
| <ul style="list-style-type: none"><li>Steering and maneuvering</li></ul>  | <ul style="list-style-type: none"><li>Use of door opening and closing devices</li></ul>   |
| <ul style="list-style-type: none"><li>Visibility (including restrictions due to loading)</li></ul>  | <ul style="list-style-type: none"><li>Hazardous (classified) locations where the PIT will be operated</li></ul>   |
| <ul style="list-style-type: none"><li>Fork and attachment adaptation, operation, and use limitations</li></ul>  | <ul style="list-style-type: none"><li>Ramps and other sloped surfaces that could affect the PITs stability</li></ul>  |
| <ul style="list-style-type: none"><li>PIT capacity</li></ul>  | <ul style="list-style-type: none"><li>Closed environments and other areas where insufficient ventilation or poor PIT maintenance could cause a buildup of carbon monoxide or diesel exhaust</li></ul> |
| <ul style="list-style-type: none"><li>PIT stability</li></ul>   | <ul style="list-style-type: none"><li>Other unique or potentially hazardous environmental conditions in the workplace that could affect safe operation</li></ul>                                      |
| <ul style="list-style-type: none"><li>Any PIT inspection and maintenance that the operator will be required to perform</li></ul>  |   |
| <ul style="list-style-type: none"><li>Refueling</li></ul>   |   |
| <ul style="list-style-type: none"><li>Charging and recharging of batteries</li></ul>  |   |
| <ul style="list-style-type: none"><li>Operating limitations</li></ul>   |   |
| <ul style="list-style-type: none"><li>Any other operating instructions, warnings, or precautions listed in the operator's manual for the types of PIT that the employee is being trained to operate</li></ul> |   |

-Continued-

1 • 800 • 4BE SAFE (1 • 800 • 423 • 7233)



### WAC 296-863-60005 (Continued)

#### You must

- Keep written records of operator training and evaluations that include the following information:
  - Name of the operator
  - Date of the training
  - Date of the evaluation
  - Name of the person giving the training or evaluation.

### WAC 296-863-60010

#### Retrain PIT operators as required

#### You must

- Provide PIT operators refresher training if **any** of the following occur:
  - The operator is involved in an accident or near-miss incident
  - The operator is seen operating the PIT in an unsafe manner
  - An evaluation shows the operator isn't operating the PIT safely
  - The operator is assigned to drive a different type or modified PIT
  - Conditions in the workplace change that could affect safe operation of the PIT.



#### Note:

- Refresher training is required only in those topics where the operator has been found deficient.



# Training

WAC 296-863-600

## Rule

**WAC 296-863-60015**

### **Evaluate PIT operators performance**

#### **You must**

- Evaluate PIT operators performance at each of these times:
  - As part of their initial training program
  - After refresher training to determine the effectiveness of the training
  - At least once every 3 years.

